

SECTION 75 POLICY SCREENING FORM

Section 75 Statutory Equality Duties

http://www.equalityni.org/S75duties

The promotion of equality of opportunity entails more than the elimination of discrimination. It may also require proactive measures to be taken to maintain and secure equality of opportunity.

Section 75 (1) requires the University in carrying out its functions, powers and duties to have *due regard to the need to promote equality of opportunity* between –

- persons of different religious belief, political opinion, racial group, age, marital status, or sexual orientation
- men and women generally
- persons with a disability and persons without
- persons with dependants and persons without.

Without prejudice to the obligations set out above, the University is also required to:

- a) have regard to the desirability of promoting good relations between persons of different
 - religious belief
 - political opinion; or
 - racial group
- b) meet legislative obligations under the Disability Discrimination Order.

What is a policy?

The Equality Commission for Northern Ireland state in their guidance¹ that the term 'policy' is used to denote any strategy, policy (proposed/amended/existing) or practice and/or decision, whether written or unwritten.

The University's Equality Scheme reflects the Equality Commission's definition of a policy and this should be applied in determining what needs to be screened.

If you are in doubt, please contact the Diversity and Inclusion Unit for advice. Equality screening guidance is also available at <u>Queen's</u> <u>website</u> or by contacting the Diversity and Inclusion Unit.

Part 1. Policy scoping

The first stage of the screening process involves scoping the policy under consideration. The purpose of policy scoping is to help prepare the background and context and set out the aims and objectives for the policy being screened. At this stage, scoping the policy will help identify potential constraints as well as opportunities and will help the policy maker work through the screening process on a step by step basis.

It should be remembered that the Section 75 statutory duties apply to internal policies (relating to people who work for the University), as well as external policies (relating to those who are, or could be, served by the University).

¹'Section 75 of the Northern Ireland Act 1998, A Guide for Public Authorities' (April 2010), page 30. A policy may include planning decisions, service changes, corporate strategies, policy development, practices, guidelines, procedures and protocols; board papers

A. Information about the policy

Name of the policy to be screened and description

Global Innovation Institute (GII) Outline Business Case, Belfast Region City Deal.

Is this an existing, revised or a new policy? (please append policy to the screening form)

New

What is it trying to achieve? (intended aims/outcomes)

The Outline Business Case is a plan for the creation of a facility to enable collaborative research and innovation in digital technologies, health and agri-food, involving academics, industry and public sector partners. GII will aim to positively impact the region's digital economy and tackle a range of societal challenges.

Are there any Section 75 categories which might be expected to benefit from the policy?

Yes

If so, explain how.

GII has been developed in order to bring benefits to the regional economy in general, including through providing (and working in partnership with others to provide) a broader range of education and training opportunities in key sectors than currently exist, which will potentially be of benefit to the following Section 75 categories: women, younger people, older people, people with a disability, and provide opportunities to engage that encourages racial and political diversity.

The research and innovation programme will include a focus on healthier choices and behaviours for prevention and self-management of disease, which will be of potential benefit to groups including older people and people with a disability.

The facility itself will provide a high-spec, modern, accessible environment for those working in and visiting the building for business and/or education purposes, that will be of particular benefit to people with a disability.

The centre will be fully compliant with the Disability Discrimination Act 1995, Special Educational Needs & Disability (NI) Order 2005 and relevant Building Standards to ensure the design of buildings and their Approaches to meet the needs of disabled people, is barrier free and inclusive.

Who initiated or wrote the policy?

Queen's University Belfast is the sponsor for the project. The OBC was developed by EY consultants based on input from the QUB GII project team. The project has been developed in line with the wider City Deal framework developed by the Ministry of Housing, Communities & Local Government (MHCLG), and the Belfast Region City Deal (BRCD) Economic Strategy developed by BRCD partners: six councils, three government departments (DfI; DfE; DfC), NDGBs (e.g. Tourism NI), local colleges and universities (e.g. BMC, UU, QUB).

Directorate responsible for devising and delivering the policy?

QUB City Deal Programme Team (comprising Queen's staff seconded from Directorates including Research and Enterprise (R&E), Finance, Estates, and Marketing, Recruitment, Communications & Internationalisation (MRCI)).

Background to the Policy to be screened.

Include details of any pre- consultations/consultations which have been conducted and/or whether the policy has previously been tabled at the University's Operating Board or the Standing Committee of the Senate.

Background to the Belfast Region City Deal (BRCD)

A City Deal is an agreement between government and a city, giving the city and its surrounding area certain powers and freedom to:

- take charge and responsibility of decisions that affect their area;
- do what they think is best to help businesses grow;
- create economic growth;
- decide how public money should be spent.

The BRCD Heads of Terms signed in March 2019 outlined both the UK and the NI Government's commitment to developing a City Deal for the Belfast Region.

Along with targeted investment in infrastructure and tourism, a significant element of the investment programme is a proposal to transform the Belfast Region's innovation and digital capabilities. This will involve creating global centres of innovation excellence in priority growth sectors and enhancing digital connectivity and data analytics capabilities across the Belfast Region.

The Deal provides £350m provisional funding for a package of investments focused on the Innovation and Digital domains that will create significant economic impact, subject to the submission of fully developed OBCs. The investment spans five key sectors – Advanced Manufacturing, AI and Data Analytics, Health and Life Sciences, Med-Tech and Creative Industries.

Background to the Global Innovation Institute project

The Global Innovation Institute (GII) will be an innovation centre in digital technologies, applying cyber security, wireless connectivity, artificial intelligence (AI) and machine learning (ML) approaches to address local, national and global challenges, both societal and economic. Through strategic public and private sector partnerships, GII will provide a distinctive offering to companies and organisations seeking to navigate the complex landscape of data analytics and AI. Its primary sectoral focus areas will be in health sciences and agri-food.

GII will be created as a new facility by the addition of a 6,340 sqm extension to the current QUB Electronic Communications and Information Technology (ECIT) facility at Belfast Harbour, alongside refurbishment of the existing building. The new facility will accommodate a critical mass of 500+ people within the first 10 years, and enable co-location of multidisciplinary research expertise, engineering and business development support, public and private sector partners, and fledgling businesses, working collaboratively in an open, interactive environment.

Selected research capability from the University's internationally regarded Institute of Health Sciences (IHS) and Institute for Global Food Security (IGFS) will be embedded and expanded at GII, enabling the creation of co-located multidisciplinary teams capable of creating technological solutions to domain-specific innovation challenges.

GII's combination of health sciences and agri-food expertise will enable it to address challenges from a Digital One Health perspective. This approach connects insights into the health of soil, the environment, livestock, humans, infectious and non-communicable diseases and populations – the Covid-19 pandemic being a case in point of the urgent need to apply a One Health lens to critical societal and economic challenges.

GII will work with regional companies at all stages of development, from start-ups to established SMEs and major corporations on a challenge-led basis, to unlock digital innovation in the region. It will offer a range of engagement models, from short projects based on resolving specific company "pain points" and digital innovation challenges, to developing ongoing relationships addressing substantive challenges through the GII Membership Programme. GII will extend ECIT and CSIT's partnership working approach with Invest NI through a joint plan of engagement, ensuring GII maintains a strong focus on economic development.

GII has established strategic partnerships with a number of major public and private sector organisations on the basis of shared interests and goals in data-driven innovation in One Health sectors. It will provide space for these partners to establish a physical presence within the GII facility, enabling day-to-day engagement and co-innovation.

GII will provide cutting-edge "AI Engine" computing capability. This will enable GII to apply the most appropriate processing solutions and leading data science capability to real-world problems. Partner contributions in cloud, traditional high-performance computing (HPC), edge infrastructure and connectivity will seamlessly extend on-premises capability funded by the BRCD to make available through GII a powerful exemplar of the adaptable capability required to drive modern AI.

The ambition for GII is:

- 1. To equip the regional economy to grasp the opportunities of the data revolution, serving companies large and small which have the potential to grow and diversify based on digital innovation;
- 2. To provide a platform to connect emerging data-related technologies in the ICT sector with real-world challenges across the One Health spectrum, spanning the continuum between the health/life sciences and agri-food sectors, to maximise economic and societal benefit;
- 3. To found an agile, multi-sector digital innovation ecosystem with cross-cutting expertise, which establishes Belfast as an international go-to destination for global companies seeking to locate research and development operations in relevant sectors and technology areas.
- 4. Working with the Belfast Digital Innovation Partnership, to anchor the creation of a distinctive Innovation District, from central Belfast extending to Titanic Quarter, employing over 20,000 people and growing 500 companies by 2035;
- 5. To achieve trust, transparency and fair value in relation to sharing of citizen and company data in NI, through a focus on citizen engagement in partnership with the Digital Pillar, HSCNI and other data hosts.
- 6. To play a key role in enabling achievement of the joint UK Government-NI Executive pledge, set out in New Decade New Approach, to "promote Northern Ireland as a global cyber security hub, building on its blend of world-class talent...and tech research excellence to achieve 5000 cyber security professionals in Northern Ireland by 2030."

Approvals:

The GII OBC has been approved internally by the QUB BRCD Internal Oversight Group, and externally by the BRCD Innovation Programme Board and the BRCD Executive Board. Queen's involvement in the BRCD and commitment of funds to the project was approved by the University's Senate at the meeting on 22 June 2021.

B. Implementation factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy? YES

If yes, are they

- Financial? The proposals are contingent on the requested funds of £52.4m being made available via BRCD.
- □ Legislative?
- other?(please specify) _____

C. Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

- Staff: All current and future staff and students of the Institute of Electronics, Communications and Information Technology (ECIT), and some current and future staff and students of the Institute for Global Food Security (IGFS) and School of Medicine, Dentistry and Biomedical Sciences.
- service users: All users of the NHS in NI may be affected by the research and innovation outcomes
- other public sector organisations: Health and Social Care Northern Ireland (HSCNI) and the Agri-Food and Biosciences Institute (AFBI) are strategic partners in GII and will be affected
- □ voluntary/community/trade unions
- ☑ other, please specify ___partner organisations____

D. Other policies with a bearing on this policy

• what are they? (please list)

Northern Ireland Draft Programme for Government (NI Executive) BRCD Industrial Strategic Framework (Belfast City Council) 10X Economy (Department for the Economy) UK R&D Roadmap, July 2020 (BEIS) Strategy 2030 (QUB)

• who owns them?

The relevant policies have a range of owners as indicated above, arising from the fact that the BRCD is a partnership between national, regional and local government, and other stakeholders such as universities.

E. Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

This means any data or information you currently hold in relation to the policy or have gathered during policy development. Evidence to inform the screening process may take many forms and should help you to decide who the policy might affect the most. It will also help ensure that your screening decision is informed by relevant data.

Section 75 category	Details of evidence	e/informatio	on		
Religious belief	Under Fair Employment legislation, the University has a statutory duty to monitor the religious composition of the workforce and applicants.				
	QUB Staff Profile				
	These statistics reflect our Workforce Composition by NI Community Background as at June 2021:				
	Community				
	Background No Not Known	b. of Staff 157	<u>%</u> 3.61%		
	Not Known Non Determined	1069	24.55%		
	Non Determined	1009	24.0070		
	Protestant	1440	33.07%		
	Roman Catholic	1688	38.77%		
	Total	4354	100.00%		
	QUB Student Profile Our Student HESA data for	2019-2020 shov	ws our student pro	ofile by Religion:	
	Community Background	No. of Students	%		
	No Religion or Not Known	3324	17.39%		
	Other	327	1.71%		
	Protestant	6509	34.05%		
	Roman Catholic	8954	46.85%		
	Total	19,114	100.00%		
	Population Profile - Census	2011 figures on	Religion:		

	<u> </u>				
	The population of profile by Religion		nsus Day 2011 was	1,810,863 and population	
	 45.14% of population from a Catholic background; 48.36% of population from Protestant and other Christian background; and 6.51% of population from other religions, no religion or religion not stated. 				
	Qualitative Inform	ation			
		ffield University's <u>Muslin</u> sion of prayer facilities w ous.			
	Tower, and variou will be available in		out the Campus (tw	om based in the Main Site vo additional Quiet Rooms oked and used by those	
Political	QUB Staff Profile				
opinion	We do not collect data in relation to staff political opinion.				
	We do not make a background.	assumptions on staff poli	tical opinions base	d on staff community	
Racial	QUB Staff Profile				
group	These statistics re	eflect our Workforce Con	nposition by Ethnici	ty as at June 2021:	
	Ethnicity	No. of Staff	%		
	Not Known	244	5.60%		
	BAME	314	7.21%		
	White	3796	87.18%		
	Total	4354	100.00%		
	QUB Student Prot	<u>IIIe</u>			
	These statistics reflect our Student HESA data for 2019-2020 by Ethnicity:				
	 95.38% of our students identified as White; and 4.62% identified as Black Minority Ethnic (BME). 				
	Of those students who identified as Black Minority Ethnic:				
	Ethnicity	No. of Students	%		
	Asian	487	53.34%		
	Black	134	14.68%		
	Mixed	222	24.32%		
	Mixed Other	222 70	24.32% 7.67%		

Population Profile (Census 2011)

The 2011 Northern Ireland Census recorded the following statistics regarding Ethnicity:

Ethnicity	No. of Usual Residents	%
White	1,742,231	96.21%
Chinese	6,338	0.35%
Irish Traveller	1,268	0.07%
Indian	6,157	0.34%
Pakistani	1,087	0.06%
Bangladeshi	543	0.03%
Other Asian	5,070	0.28%
Black Caribbean	362	0.02%
Black African	2,354	0.13%
Black other	905	0.05%
Mixed	5,976	0.33%
Other	2,354	0.13%
Total	1,810,863	100.00%

Therefore, the broad ethnicity by population of Northern Ireland on Census Day 2011 was;

- BAME: 1.79% (32,415)
- White: 96.21% (1,742,231)
- Not Known: 2.0% (36,217)

Language

According to the 2011 Census, the most prevalent language in Northern Ireland other than English was Polish (17,700 people, 1.0%) while rates for other languages included:

- Lithuanian (6,300 people, 0.4%);
- Irish (4,200 people; 0.2%);
- Portuguese (2,300)
- Slovak (2,300)
- Chinese (2,200)
- Tagalog/Filipino (1,900)
- Latvian (1,300)
- Russian (1,200)
- Malayalam (1,200)
- Hungarian (1,000) all 0.1%. (NISRA, 2011)

We looked at the 2011 Census data in respect of those who were asked to indicate their ability to speak, write or understand Irish and Ulster Scots.

Among usual residents aged 3 years and over, 10.65 % had some ability in Irish and 8.08% had some ability in Ulster Scots.

The proportion of people in NI aged over 3 years who could speak, read and write and understand Irish (3.74%) was higher than that for Ulster Scots (0.94%).
4.06% said they could understand but not speak, read or write Irish. 5.30% said they could understand but not speak, read or write Ulster Scots.
In relation to bi-lingual signage for buildings and infrastructure, we are aware of the commitments on language in the Belfast/ Good Friday Agreement 1998, the Northern Ireland (St Andrew's Agreement) Act 2006, and the Stormont House Agreement 2014.
We have also reviewed the "New Decade, New Approach" document – specifically Part 2: Northern Ireland Executive Formation Agreement; Rights, Language and Identity (paras 25 -29) and Annex E.
As a public authority as defined by the Public Services Ombudsman Act (Northern Ireland) 2016, we are aware that:
 A new cultural framework will provide for legislation to establish the establishment of a new Office for Identity and Cultural Expression, alongside new Commissioners to enhance and develop the Irish Language and Ulster Scots / Ulster British tradition in Northern Ireland. There will be a need for all public authorities to pay "due regard" to the principles set out in the new legislation and it is anticipated that this Office will provide guidance to public authorities on monitoring and reporting on compliance with the legislation, promoting best practice, and regularly auditing public authorities on how they have respected and accommodated the cultural expression of minorities within their area of responsibility. There will be a consultation with public authorities on the development of those best practice standards – and categories of same; each public authority will be allocated to a category on the basis of "set criteria" such as "level of interaction with the public," "number of employees" and "established need" and there will be a "sliding scale" of standards for public authorities. Commissioners will engage with public authorities how they will fulfil requirements under the best practice standards by developing their own implementation plans. We reviewed guidance and publications produced by the Equality Commission for NI (2009) which stated that "The use of languages other than English, for example in corporate logos and communications, will not, in general, constitute an infringement of a
good and harmonious working environmentHowever, the Commission also notes that decisions on this must rest with the employer and should be based on relevant policies and procedures that are proportionate, reasonable and appropriate to the context in which the organisation operates. They should be compliant with the requirement and principles of equality of opportunity."
We reviewed the Equality Commission's response to the Department of Culture, Arts and Leisure on Proposals for an Irish Language Bill (2015) and the reaffirmation of their position to the Committee of Experts on European Charter for Regional and Minority Language (COMEX) in 2013 and 2018 in which they stated: "The Commission considers that the use of minority languages, particularly Irish or Ulster Scots languages in Northern Ireland for common or official purposes would normally and objectively be considered to be a neutral act that would not be discriminatory" and reiterated their 2009 advice that "decisions on this must rest with the employer and should be based on relevant policies and procedures that are proportionate, reasonable and appropriate to the context in which the organisation operates."
We also reviewed the positions taken by a number of government departments, councils and public authorities in Northern Ireland – including but not limited to the former Department of Culture, Arts and Leisure; the former Department for

	Infrastructure, Belfa Ireland Policing Bo		l, Newry ar	nd Mourne District Council and the Northern
Age	QUB Staff Profile These statistics ref	lect our Workfc	orce Compo	osition by Age as at June 2021:
	Age N	o. of Staff	%	
	25-29	329	7.58%	-
	30-34	599	13.80%	
	35-39	685	15.78%	
	40-44	727	16.75%	
	45-49	599	13.80%	
	50-54	540	12.44%	
	55-59	474	10.92%	
	60-64	260	5.99%	
	65+	78	1.80%	
	73	1	0.02%	
	Under 25	49		
			1.13%	
	Total 43	341	100.00%	
	QUB Student Profil	e		
	65.6% wer Population Profile (The population der	e over the age <u>Census 2011)</u> nographic by a ensus recordec <u>No. of Us</u> <u>Resident</u>	of 21. ge within N I the follow	der 21 years of age; and Northern Ireland recorded in the 2011 <i>i</i> ng statistics regarding the age of the usual
	Working age (16-64	.) 1,107, 232,	~~ ·	4.49
	65-84			2.83
	85+ Total	1,810,		1.73
		1,010,		
Marital status	QUB Staff Profile These statistics ref	lect our Workfo	orce Compo	osition by Marital Status as at June 2021:
	Marital Status		No. of Staff	%
	Widowed		30	0.69%

Civil Partnership 37 0.85%	
Separated 66 1.52%	
Prefer not to say 90 2.07%	
Divorced 122 2.80%	
Other 144 3.31%	
Not Known 195 4.48%	
Single 1324 30.41%	
Married 2346 53.88%	
Total 4354 100.00%	
QUB Student ProfileWe reviewed our 2019-2020 Student HESA data which show• 78.72% of were single;• 10.64% were married or in a civil partnership;• 1.85% were cohabiting;• 0.53% were divorced or civil partnership dissolved;• 0.51% were separated (but still legally married); and• 0.29% were widowed.Population Profile (Census 2011)The 2011 Northern Ireland Census recorded the following status of persons over the age of 16 within Northern Ireland:	d tatistics
No. of All usual residents	
Marital Status aged 16 and over %	
	36.14%
	47.56%
	0.09%
Separated 56975	3.98%
Divorced 78019	5.45%
Widowed 97058	6.78%
Total 1,431,540 10	00.00%
al QUB Staff Profile	
These statistics reflect our Workforce Composition by Sexua 2021:	al Orient
ation These statistics reflect our Workforce Composition by Sexua	al Orient
These statistics reflect our Workforce Composition by Sexua 2021:	al Orien
These statistics reflect our Workforce Composition by Sexua 2021: No. of Sexual Orientation Staff %	al Orien
These statistics reflect our Workforce Composition by Sexua 2021: Sexual Orientation Staff % Of either sex 49 1.13% Of the same sex 146 3.35%	al Orien
These statistics reflect our Workforce Composition by Sexua 2021: Sexual Orientation No. of Staff % Of either sex 49 1.13% Of the same sex 146 3.35% I do not wish to answer 437 10.04%	al Orien
These statistics reflect our Workforce Composition by Sexua 2021: Sexual Orientation Staff % Of either sex 49 1.13% Of the same sex 146 3.35%	al Orien

	ſ				
	QUB Student P	rofile			
	The University does not collect data relating to the sexual orientation of its students.				
	Population Profile (Census 2011)				
	0.3-10% using (different source	s. A commo	timates for the LGBT+ population range from only used estimate of LGB people in the UK, ely 5-7% of the population.	
Men and	QUB Staff Profi	le			
women generally	These statistics	reflect our Wo	rkforce Con	nposition by Gender as at June 2021:	
generally	Gender	No. of Staff	%		
	M	1965	45.13%		
	F	2389	54.87%		
	Total	4354	100.00%		
	the gender iden a more diverse now able to cap Accounting for t either not havin Whilst these nu	atity data option range options we oture and report these gender ide g a gender ider mbers are very reater proportion ender identity.	s in April 20 which more on a broac lentities, 5 r ntity or iden small, it is	PRISM, our staff LGBT+ network, we updated 021 to allow staff the opportunity to select from closely reflected their gender identity. We are der range of gender identities. members of staff 'Prefer to self-describe' as tify as trans. recognised that there will be, like in the wider r non-binary people who have chosen not to	
	Gender	No. of Students	%		
	M	10,586	42.5%		
	F	14,329	57.5%		
	Total	24,917	100.00%		
	year, prefer to s	elect 'other' in kely, be a grea	regard to th	lents of the 24,917 in 2019-2020 academic neir gender identity. As above, we recognise fo our student population who do not identify	
	Population Prof	ile (Census 201	<u> 1)</u>		
	Gender	No. of Usual Residents	%		

м	887,3			
F	923,5	540 51.0%		
Tot	tal 1,810,8	63 100.00%		
"phy	Disability Discrimination resical or mental impairn mer ability to carry out n	nent which has	a substantial and	
data are	lst staff disability data is does not fully represe generally reluctant to d st the data is shown, ca	nt the complete isclose a disabi	picture across Ur lity and or long-te	niversity staff, as rm condition. Th
QUE	3 Staff Profile			
The	se statistics reflect our	Workforce Con	nposition by Disab	ility as at June 2
Bro	oad Disability	lo. of Staff	%	
Ye	s	368	8.45%	
	s t Known	308 896	20.58%	
No		3090	20.38%	
Tot		<u> </u>	100.00%	
	3 Student Profile			
We	reviewed our Student H	HESA data for 2	2019-2020 which s	showed that:
	 87.12% of students 12.88% of students 			
Pop	ulation Profile (Census		-	
Lo	ng-term Health	lo. of Usual		
		Residents	%	
Ye	e	569,154	31.43%	
No		569,154 1,241,709	68.57%	
Tot		1,810,863	100.00%	
		1,010,000	100.00 /0	
_				
	be of Long-term Conditi	-		%
	afness or partial hearing	-		5.14%
	ndness or partial sight I	OSS		1.7%
	mmunication difficulty			1.65%
	nobility or dexterity diff	-		11.44%
	earning, intellectual, so		-	2.22%
	emotional, psychologic		aith condition	5.83%
	ng-term pain or discomf	ort		10.1%

Shor	tness of breath or difficulty breathing	8.72%
	uent periods of confusion or memory loss	1.97%
	ronic illness	6.55%
	r condition	5.22%
Total		100.00%
Qualit		
Qualit	ative Information	
on Co numbe	viewed the <u>Equality Commission for Northern Ire</u> mplainant & the former Lisburn City Council (Sep er of measures that it had put in place to aid com question was as accessible as reasonably poss	ptember 2017) which outlined a munication and ensure that the
Servic	viewed the Equality Commission for Northern Ire <u>ces – Good practice Guide</u> which outlines the leg ments for disabled people to be able to access g	al duty to make reasonable
We sp	pecifically reviewed the following sections:	
•	Getting there: Making it easy;	
•	Make an Entrance; and	
•	Access all Areas: experience instore.	
acces	uide outlines a number of measures which orgar sibility for users of, and visitors to, a facility to en nably possible. These include:	
	Thinking broadly about a range of impairments impairments, including stick users and wheelc hearing impairments, arthritis and limited dexte difficulties. Making it as easy as possible for users to find premises. This can be difficult for some people have visual, hearing, mobility or cognitive impa The importance of providing clear signage incl	hair users, visual impairments, erity, mental health, and learning the facility and get in to the e who do not use the internet or airments.
	 Ensuring signage is in a visible location 	on;
	 Providing clear information on signage Making gure signage is accurate reader 	Э;
	 Making sure signage is easy to read; Clear contrast signage; 	
	 Tactile signage, provided at a suitable lettering as well as Braille; 	height with embossed (raised)
	 Assistance signs and access informat 	ion.
•	Accessible approach by foot – making it easy premises including stick users, wheelchair use	
	guide dogs.	
•	Accessible parking including: • Clear and visible signage which will di	
	 accessible bays for disabled customer Clearly marked accessible bays with a 	
	the bay to help identify the correct spa	aces;
	 Making sure ground markings and sig maintained over time; 	ns stay clearly visible and
	 Dropped kerbs - from the parking bay and 	to the footpath and the entrance;
	 Accessible parking bays - 2.4m x 4.8n access zone to the side and rear for s 	
•	Making sure that the entrance is easy to identi	
	from the façade.	,, <u></u>

	 Hidden disabilities – those users or visitors with imparecognised, and it might not be immediately obvious attention. E.g. a learning disability or difficulty, and so health issues. Indoor accessibility including level changes, handrails accessible counters, good lighting and hearing enhar loops, and accessible toilets and <u>Changing Places</u>. 	that they nee ome may hav s, step edges	ed help and ve mental		
Dependants	QUB Staff Profile				
	These statistics reflect our Workforce Composition by Depen	dants as at J	une 2021:		
	Dependants No. of Staff %				
	No 1607 37.02%				
	Not Known 414 9.54%				
	Yes 2320 53.44%				
	Total 4341 100.00%				
	Of the 2320 staff with dependants, see the breakdown below they have responsibility for:	of the type of	of dependants		
	Type of Dependant(s)	No. of Staff	%		
	Care of all three dependant groups180.78Care of both a dependant older person and disabled180.78				
	person(s)	21	0.91%		
	Care of both children and disabled person(s) Not Specified	48 48	2.07% 2.07%		
	Care of a person/persons with a disability/disabilities	40 61	2.07%		
	oare of a person persons with a disability/disabilities	01	2.0070		
	Care of both children and a dependant older person	82	3.54%		
	Care of a dependant older person(s)	154	6.64%		
	No Dependants	237	10.22%		
	Care of a child/children	1649	71.14%		
	Total	2318	100.00%		
	QUB Student Profile				
	We reviewed our Student HESA data for 2019-2020 which showed that:				
	 87.62% of students had no dependants; and 12.37% of students reported having dependant(s). Population Profile				
	According to the 2011 Northern Ireland Census, in Northern I lone parents, 3.53% of the Northern Ireland population.	reland there	were 63,921		
	Based on information from Carers Northern Ireland, the follow	ving facts rel	ate to carers:		
	 1 in every 8 adults is a carer There are approximately 214,000 carers in Northern Any one person has a 6.6% chance of becoming a ca One quarter of all carers (26%) provide over 50 hours 	arer in any ye			

 People providing high levels of care are twice as likely to be permanently sick or disabled than the average person Approximately 30,000 people in Northern Ireland care for more than one person 64% of carers are women; 36% are men
(http://www.carersuk.org/northernireland/news-ni/facts-and-figures)
The <u>'Breaks or Breakdown' Carers Week 2021 Report</u> reported that respondents to the 2021 survey were more likely to be female and caring for a high number of hours every week.
Over three quarters of respondents of the survey who identify as carers were of working age (16-64 years old) (71%).
Parent Rooms
We reviewed the Equality Commission for Northern Ireland <u>Pregnancy and Maternity at</u> <u>Work Guidance</u> which outlines the support and facilities which must be provided for staff returning to work, and breastfeeding and how to help create a positive environment in which mothers feel they can engage in breastfeeding related activities without being treated unfavourably.
These include:
 The legal requirement to provide somewhere for breastfeeding employees to rest; and Consideration of the provision of a private, healthy and safe environment for employees to express and store milk. For example, it is not suitable for new mothers to use toilets for expressing milk.
QUB is proud to support the <u>Breastfeeding Welcome Here Scheme</u> . Supporting the Scheme means that breastfeeding is welcome in the cafes and student areas on campus that have signed up across campus.
In addition, a Nursing Room for Queen's staff and students is available at Childcare Services, 5 Rugby Road. This room provides space and privacy for nursing mothers to express and store milk in a dedicated fridge. This facility is available from Monday to Thursday between 9.00 am and 5.00 pm. Further information on the room is available.

F. Needs, experiences and priorities

Having looked at the data/information you have collected in the question above, what does this tell you are the needs, experiences and priorities for the people who fall into the groups below, in relation to your policy²? And what is the actual or likely impact on equality of opportunity for those affected by the policy. (See appendix 1 for information on levels of impact).

² If you do not have enough data to tell you about potential or actual impacts you may need to generate more data to distinguish what groups are potentially affected by your policy.

Section 75 category	Details of needs/experiences/priorities and details of policy impact	Level of Impact
Religious belief	Consideration will be given to the provision of prayer facilities which could be available to Muslim staff, students and visitors of the Centre.	Minor and positive
	The purpose of these rooms would be to maximise equality of access to study, research and work for individuals who observe prayer times (that fall during the normal working day) by providing appropriate space close to place of work/study.	
	Rooms could be designed similarly to the Quiet / Wellbeing Rooms on QUB campus, open to anyone for individual prayer or contemplation that does not detract from the primary intended use or exclude other faith groups. Though, priority should be considered for those whose prayer times are fixed.	
Political opinion	The decision to develop the GII is unlikely to adversely impact equality of opportunity and / or good relations on the grounds of any protected characteristic. GII has been developed in order to bring benefits to the regional economy in general and increase opportunity for all.	Minor and positive
Racial group	Creation of a flagship Belfast facility with a cutting-edge research mission relevant to global challenges is likely to support GII's attractiveness to international staff and/or students, providing the opportunity to widen diversity and enabling a multicultural experience for users of the building The decision to develop the GII is therefore likely to have a minor positive impact on equality of opportunity and / or on good relations on the grounds of Race or Ethnicity.	Minor and positive
Age	GII has been developed in order to bring benefits to the regional economy in general, including through providing (and working in partnership with others to provide) a broader range of education and training opportunities in key sectors than currently exist, which will potentially be of benefit to the following Section 75 categories: women, younger people, older people, people with a disability.	Minor and positive
	The research and innovation programme will include a focus on healthier choices and behaviours for prevention and self-management of disease, which will be of potential benefit to groups including older people and people with a disability.	

		1
Marital status	The decision to develop the GII is unlikely to adversely impact equality of opportunity and / or good relations on the grounds of any protected characteristic. GII has been developed in order to bring benefits to the regional economy in general and increase opportunity for all.	Minor and positive
Sexual orientation	The decision to develop the GII is unlikely to adversely impact equality of opportunity and / or good relations on the grounds of any protected characteristic. GII has been developed in order to bring benefits to the regional economy in general and increase opportunity for all.	Minor and positive
Men and women generally	GII has been developed in order to bring benefits to the regional economy in general, including through providing (and working in partnership with others to provide) a broader range of education and training opportunities in key sectors than currently exist, which will potentially be of benefit to the following Section 75 categories: women, younger people, older people, people with a disability. Gender-neutral toilets are toilets and/or bathroom facilities that do not have gendered signage and do not require the person using them to define into a gender. They can be used by anyone, regardless of gender, without fear of incident, discrimination or harassment. The University's commitment to introducing gender-neutral facilities is set out in our Trans Equality Policy and states: "Queen's is committed to continuing to roll out where practicable, all gender toilet facilities which can be used by any individual regardless of their gender identity and gender expression, supports the University's commitment to university and Inclusion Policy that all staff and students (including transgender people, staff and students associated with transgender people, staff and students associated with transgender people, staff and students associated with transgender people and people perceived to be transgender) are treated with dignity and respect and free from any discrimination, harassment, bullying or victimisation. In some instances, specific all gender toilet facilities may not be practicable but the provision of All Gender/Accessible facilities should be considered. This would provide equality of opportunity for all including on the grounds of gender, including Transgender and Non-Binary people. This would also extend to visitors, service users and applicants for employment.	Minor and positive

Disability	GII has been developed in order to bring benefits to the regional economy in general, including through providing (and working in partnership with others to provide) a broader range of education and training opportunities in key sectors than currently exist, which will potentially be of benefit to the following Section 75 categories: women, younger people, older people, people with a disability.	Minor and positive
	The research and innovation programme will include a focus on healthier choices and behaviours for prevention and self-management of disease, which will be of potential benefit to groups including older people and people with a disability.	
	It is reasonable to expect that disabled staff / students and service users are likely to require reasonable adjustments in relation to ongoing building works of the facility, and the expectation of reasonable accessibility in the design and experience of the building itself.	
	All proposed development should be fully compliant with the relevant legislation and building regulations to ensure ease of access and navigation.	
	Considerations to ensure the building site is as accessible as reasonably possible when construction is ongoing include:	
	 updates to impacted staff, students or local residents outlining where ongoing works would be taking place in the following week; information relating to the ongoing works available on the relevant website. 	
	The facility itself will provide a high-spec, modern, accessible environment for those working in and visiting the building for business, research and/or education purposes, that will be of particular benefit to people with a disability.	
	The centre will be fully complaint with the Disability Discrimination Act 1995, Special Educational Needs & Disability (NI) Order 2005 and relevant Building Standards to ensure the design of buildings and their Approaches to meet the needs of disabled people, is barrier free and inclusive.	
	The decision to develop the GII should therefore impact positively on equality of opportunity and / or on good relations on the grounds of disability.	
Dependants	In line with <u>Equality Commission for Northern Ireland</u> <u>guidance</u> in relation to Pregnancy and Maternity at Work Guidance.	Minor and positive
	Consideration will be given to the support and facilities which must be provided for staff returning to work, and breastfeeding and how to help create a positive environment in which mothers feel they can engage in	

breastfeeding related activities without being treated unfavourably.	
These include:	
 The legal requirement to provide somewhere for breastfeeding employees to rest; and The consideration of the provision of a private, healthy and safe environment for employees to express and store milk. For example, it is not suitable for new mothers to use toilets for expressing milk. 	
Building design should therefore consider a parent/breastfeeding room for nursing mothers which would provide a designated space to express or breastfeed in a private location to support parents returning to work after having a baby.	
Suggested provisions to support the space as a place of privacy for breastfeeding, and expressing and storing milk may include:	
 a nursing chair where mothers can breastfeed or express milk; 	
 where necessary, somewhere for them to lie down; and 	
 lockable fridges which would be solely for the storage of expressed milk (these could be used on a first-come-first-served basis). 	
Consideration may also be given to signing up to the <u>Breastfeeding Welcome Here Scheme</u> . Supporting the Scheme would mean that breastfeeding is welcome in the centre facility for all staff, students, service users and members of the public.	
Baby Changing and Changing Places Rooms should also be considered for those staff, students, service users or visitors who have children.	

Part 2 Screening questions

1 What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories?		
Section 75 category	Issue	Minor/major/none?
Religious belief	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity. Consideration will also be given to the provision of Quiet/Wellbeing rooms for use as prayer facilities which could be available to Muslim staff, students and visitors of the Centre (see above). This will extend to visitors, service users and applicants for employment. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the grounds of Religious belief.	Minor and positive
Political opinion	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all	Minor and positive

	its citizens, irrespective of identity. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the grounds of political opinion.	
Racial group	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity. The facility will provide equality of opportunity for all and provides the opportunity to widen diversity by attracting international staff and/or students. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the	Minor and positive
	grounds of racial group.	
Age	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity.	Minor and positive
	The research and innovation programme will include a focus on healthier choices	

	and behaviours for prevention and self-management of disease, which will be of potential benefit to groups including older people. The decision to develop the The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the grounds of age.	
Marital status	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity. This will extend to visitors, service users and applicants for employment. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the grounds of marital status.	Minor and positive
Sexual orientation	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will	Minor and positive

	likely have a positive impact on equality of opportunity and / or on good relations on the grounds of sexual orientation.	
Men and women generally	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity.	Minor and positive
	The facility will provide equality of opportunity for all on the grounds of gender, including Transgender and Non-Binary people in line with the University's commitment to introduce gender-neutral toilet facilities, where practicable. This will extend to visitors, service users and applicants for employment.	
	The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the grounds of gender.	
Disability	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity.	Minor and positive
	The extension to and refurbishment of the existing building provides an opportunity to enhance physical facilities in ways that	

	promote equality of opportunity for all, but will be of particular benefit to individuals with a disability. Consideration and mitigations during design and construction will also enhance equality of opportunity and promote positive attitudes. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and / or on good relations on the grounds of disability.	
Dependants	The GII proposal has the potential to improve regional infrastructure and drive the economy in a way that will provide general benefit to all its citizens, irrespective of identity. During building design, consideration will be given to the support and facilities which must be provided for staff returning to work, and breastfeeding and how to help create a positive environment in which mothers feel they can engage in breastfeeding related activities without being treated unfavourably. The GII will not adversely impact on the needs, experiences and priorities of this Section 75 Group and will likely have a positive impact on equality of opportunity and	Minor and positive

	/ or on good relations on the grounds of dependants.	
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2 Are there any actions which could be taken to reduce any adverse impact which has been identified or opportunities to better promote equality of opportunity?

better promote equality of opportunity:		
Section 75 category	Issue	Mitigating Measure
Religious belief	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified.	Minor and positive
	The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of religious belief.	
Political opinion	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified.	Minor and positive
	The development of the GII and the extension to and refurbishment of the existing building provides	

	an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of political opinion.	
Racial group	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified.	Minor and positive
	The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of racial group.	
Age	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified.	Minor and positive
	The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to promote equality of opportunity for	

	all, and specifically on the basis of age.	
Marital status	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified. The development of the GII and the extension to and refurbishment of the	Minor and positive
	existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of marital status.	
Sexual orientation	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified.	Minor and positive
	The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of sexual orientation.	

Men and women generally	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified. The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of gender and transgender and non- binary.	Minor and positive
Disability	Whilst no adverse impacts have been identified, further opportunities to better promote equality of opportunity have been identified. The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically on the basis of disability.	Minor and positive
Dependants	Whilst no adverse impacts have been identified, further	Minor and positive

opportunities to better promote equality of opportunity have been identified.	
The development of the GII and the extension to and refurbishment of the existing building provides an opportunity to provide facilities that promote equality of opportunity for all, and specifically for those with dependents.	

3 To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?		
Good relations category	Details of policy impact	Level of impact minor/major/none
Religious belief	The promotion of a dynamic and sustainable economy based on targeted investment is likely to create an environment where good relations will flourish.	Minor and positive
Political opinion	The promotion of a dynamic and sustainable economy based on targeted investment is likely to create an environment where good relations will flourish.	Minor and positive
Racial group	The promotion of a dynamic and sustainable economy based on targeted investment is likely to create an	Minor and positive

environment where good relations will flourish.	

4 Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?		
Good relations category	If Yes , provide details	If No , provide reasons
Religious belief		N/A
Political opinion		N/A
Racial group		N/A

E Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities? (For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

It is not anticipated that this policy will have any adverse impact on equality of opportunity for people within any of the above multiple identify groups and no specific adverse impacts upon the above groups have been identified at this stage.

However, as the Development Plan evolves it will be subjected to a more detailed review process as it progresses towards delivery.

F Disability Duties

Disability Duties

Consider whether the policy:

a) Discourages disabled people from participating in public life and fails to promote positive attitudes towards disabled people.

This equality screening has considered the impact of the development of GII in relation to the design and experience of individuals with disabilities, as well as in relation to the expectation of reasonable accessibility when construction of the facility is ongoing.

The extension to and refurbishment of the existing building provides an opportunity to enhance physical facilities in ways that promote equality of opportunity for all and will be of particular benefit to people with a disability. The Queen's Student Guidance Centre hosts a range of disability services for students with additional needs, to support them during their time at the University and ensure any necessary adjustments are in place. In particular, the Needs Assessment Centre is available to all prospective or existing University students entitled to Disabled Students Allowance, or student bursaries for Nursing students.

The Needs Assessment Centre conducts needs assessments which are specifically tailored to an individual's student experience. Following a meeting with a Needs Assessor, a report is written up to identify individual support needs. This is then issued to the Education Authority in Northern Ireland, who will ensure that support such as equipment delivery, training, or one-to-one support can be established as appropriate.

Queen's is committed to ensuring that all staff and students have access to necessary adjustments to their work environment which will support their time at the University. Estates will work closely with the Directorate of Academic and Student Affairs to ensure that GII provides a barrier-free working environment which is accessible to all.

b) Provides an opportunity to better positive attitudes towards disabled people or encourages their participation in public life.

GII has been developed in order to bring benefits to the regional economy in general, including through providing (and working in partnership with others to provide) a broader range of education and training opportunities in key sectors than currently exist, which will potentially be of benefit to the following Section 75 categories: women, younger people, older people, people with a disability.

The research and innovation programme will include a focus on healthier choices and behaviours for prevention and selfmanagement of disease, which will be of potential benefit to groups including older people and people with a disability.

The facility itself will provide a high-spec, modern, accessible environment for those working in and visiting the building for business and/or education purposes, that will be of particular benefit to people with a disability and all proposed development will be fully compliant with the Disability Discrimination Act and Equality Act to ensure ease of access and navigation and encourage participation in public life.

The extension to and refurbishment of the existing building provides an opportunity to enhance physical facilities in ways that promote equality of opportunity and encourage participation in public life.

Part 3. Screening decision

Through screening, an assessment is made of the likely impacts, either major, minor or none, of the policy on equality of opportunity and/or good relations for the relevant categories. Completion of screening should lead to one of the following three outcomes; please mark an x in the appropriate box:

□ 'Screened out' i.e. the likely impact is none and no further action is required

Screened out' with mitigation i.e. the likely impact is minor and measures will be taken to mitigate the impact or an alternative policy will be proposed

□ **'Screened in' for an equality impact assessment (EQIA)** i.e. the likely impact is major and the policy will now be subject to an EQIA

If the decision is not to conduct an equality impact assessment, please provide details of the reasons.

At this stage, any likely impacts which have been identified in relation to any of the protected characteristics are minor and measures outlined in Section 2 will be taken to mitigate the impact. If the decision is not to conduct an equality impact assessment, but the policy has minor equality impacts, please provide details of the reasons for this decision and of any proposed mitigating measures or proposed alternative policy.

n/a

If the decision is to subject the policy to an equality impact assessment, please provide details of the reasons.

n/a

D Timetabling and prioritising

If the policy has been '**screened in'** for equality impact assessment answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	Click
Social need	Click
Effect on people's daily lives	Click
Relevance to the University's functions	Click

E Is the policy affected by timetables established by other relevant public authorities?

If yes, please provide details

Part 4. Monitoring

Effective monitoring will help the University identify any future adverse impact arising from the policy which may lead the University to conduct an equality impact assessment, as well as help with future planning and policy development.

Please detail how you will monitor the effect of the policy?

The GII Project Board and University Programme Board will monitor the effect of the policy as the project develops. The considerations set out in this document are informing the building design phase, which has recently begun.

What data is required in the future to ensure effective monitoring of the policy?

The composition of the community of users of the facility (staff, students and partners) will become clearer as the project develops.

Part 5 - Data Protection

If applicable, has legal advice been given due consideration?



Has due consideration been given to information security in relation to this policy?

Yes 🛛 No 🗆

Part 6 - Approval and authorisation

Screened by:	Position/Job Title	Date
Karis Hewitt	GII Delivery Lead, BRCD Innovation Programme Office	8/11/21 incorporating feedback from Programme Board
Approved by:		
University Programme Board		8/11/21
		screening was approved in line with board's feedback

A copy of the screening form, for each policy screened, should be 'signed off' and approved by the senior manager responsible for the policy

In instances where a screening decision concludes that an EQIA is required then the screening form should be countersigned by a Director.

There may at times be policy issues which fall within the scope of being novel, contentious or politically sensitive and could only be taken forward following consultation with the University's Operating Board and/or Standing Committee of the Senate. Where a policy screening highlights such issues the screening form must be signed off by the Director prior to proceeding to the University's Operating Board and/or the Standing Committee of the Senate.

Following ratification, a copy of the approved screening form, and associated policy must be forwarded to the Diversity and Inclusion Unit for publication on the University's website.

ADDITIONAL INFORMATION TO INFORM THE ANNUAL EQUALITY PROGRESS REPORT TO THE EQUALITY COMMISSION

1. Please provide details of any measures taken to enhance the level of engagement with individuals and representative groups as part of screening.

- 2. In developing this policy were any changes made as a result of equality issues raised during :
 - (a) pre-consultation / engagement;
 - (b) formal consultation;
 - (c) the screening process; and/or
 - (d) monitoring / research findings.

If so, please provide a brief summary including how the issue was identified, what changes were made, and what will be the expected outcomes / impacts for those affected.

3. Does this policy / decision include any measure(s) to improve access to services including the provision of information in accessible formats? If so please provide a short summary.

Appendix 1

Levels of Impact (Questions 6-9)

Introduction

In making a decision as to whether or not there is a need to carry out an equality impact assessment, you should consider the answers provided to the questions above.

In addition, the **screening questions** above further assist you in assessing your policy and must be completed. Some of these questions require you to assess the level of impact of the proposed policy on "equality of opportunity" and "good relations". The scale used when assessing this impact is either "None", "Minor" or "Major". The following paragraphs set out what each of these terms mean.

If your conclusion is **none** in respect of all of the Section 75 equality of opportunity and/or good relations categories, then you may decide to screen the policy out. If a policy is 'screened out' as having no relevance to equality of opportunity or good relations, you should give details of the reasons for the decision taken.

If your conclusion is <u>major</u> in respect of one or more of the Section 75 equality of opportunity and/or good relations categories, then consideration should be given to subjecting the policy to the equality impact assessment procedure.

If your conclusion is <u>minor</u> in respect of one or more of the Section 75 equality categories and/or good relations categories, then consideration should still be given to proceeding with an equality impact assessment, or to introduce:

- measures to mitigate the adverse impact; or
- an alternative policy to better promote equality of opportunity and/or good relations.

In favour of a 'major' impact

- a) The policy is significant in terms of its strategic importance;
- b) Potential equality impacts are unknown, because, for example, there is insufficient data upon which to make an assessment or because they are complex, and it would be appropriate to conduct an equality impact assessment in order to better assess them;
- c) Potential equality and/or good relations impacts are likely to be adverse or are likely to be experienced disproportionately by groups of people including those who are marginalised or disadvantaged;
- d) Further assessment offers a valuable way to examine the evidence and develop recommendations in respect of a policy about which there are concerns amongst affected individuals and representative groups, for example in respect of multiple identities;
- e) The policy is likely to be challenged by way of judicial review;
- f) The policy is significant in terms of expenditure.

In favour of 'minor' impact

- a) The policy is not unlawfully discriminatory and any residual potential impacts on people are judged to be negligible;
- b) The policy, or certain proposals within it, are potentially unlawfully discriminatory, but this possibility can readily and easily be eliminated by making appropriate changes to the policy or by adopting appropriate mitigating measures;
- c) Any asymmetrical equality impacts caused by the policy are intentional because they are specifically designed to promote equality of opportunity for particular groups of disadvantaged people;
- d) By amending the policy there are better opportunities to better promote equality of opportunity and/or good relations.

In favour of none

a) The policy has no relevance to equality of opportunity or good relations.

The policy is purely technical in nature and will have no bearing in terms of its likely impact on equality of opportunity or good relations for people within the equality and good relations categories.