

Education Committee (Quality and Standards) Terms of Reference

Remit:

The Education Committee (Quality and Standards) shall, subject to the powers of Academic Council, act as guardian of the University's Quality Assurance Framework by having ownership of, and responsibility for, its development, implementation and management of risks, while also horizon scanning, forward planning and developing new approaches in response to national and regional requirements and good practice. The Quality Assurance Framework relates to the maintenance of standards and the enhancement and assurance of the quality of academic provision for all taught and research programmes leading to awards by, or in partnership with, the University.

Terms of Reference:

Recommendations

To make recommendations for endorsement by Academic Council and approval by Senate regarding:

- (i) New strategic academic partnerships with other institutions and organisations.
- (ii) New awards to be offered by the University.
- (iii) An annual assurance report on the actions taken to ensure the continuous improvement of the student academic experience and student outcomes.

To make recommendations to Academic Council for the consideration and approval of:

- (i) The Quality Assurance Framework.
- (ii) Policies, rules and objectives relating to the Quality Assurance Framework.
- (iii) University regulations pertaining to all registered students across all levels of study.

Consideration and/or Approval

To consider, discuss and/or grant approval of:

- (i) Academic quality and standards matters relating to the University, including any matter referred to it by the Academic Council, or for recommendation to the Academic Council/Senate.
- (ii) The development, implementation, co-ordination and evaluation of procedures, and initiatives, with a focus on risks and enhancement, regarding:
 - a. Admissions, including the recognition of prior learning.
 - b. Approval, management, and review of the University's educational provision.
 - c. Taught and research educational arrangements with other institutions and organisations.
- (iii) Actions in response to academic appeals and academic offences matters.
- (iv) Criteria for the appointment of taught external examiners and teaching assistants, and for recognition to teach, supervise and examine at undergraduate, postgraduate taught and postgraduate research level.
- (v) Concessions to University and programme regulations.
- (iv) The delegation of any of its functions as it may, from time to time determine, to groups appointed by the Education Committee (Quality and Standards), including the establishment of subgroups, working groups, task and finish groups and advisory groups, as appropriate, to advise and report on any of the above matters.
- (v) Reports from, actions of, and recommendations made by subgroups, task and finish groups and other bodies (e.g. Faculty Education Committees) as derived from the implementation of the Quality Assurance Framework and related strategies, policies and procedures.

<u>Delegation</u>		
To delegate authority on the following:		
To Faculties, Schools and Professional Services:		
(i) Decisions arising from the implementation of academic standards and quality procedures, including Regulations, specified by the Education Committee (Quality and Standards).		
Membership:		
Chair:	Pro-Vice-Chancellor, Education and Students	Professor Judy Williams
Members:	<p><i>AHSS Representatives</i> AHSS Dean of Graduate Studies Arts, English and Languages Queen's Management School Social Sciences, Education and Social Work</p> <p><i>EPS Representatives</i> EPS Associate Dean of Education Electronics, Electrical Engineering and Computer Science Mathematics and Physics Natural and Built Environment</p> <p><i>MHLS Representatives</i> MHLS Dean/ Associate Dean of Education MHLS Dean of Internationalisation Pharmacy Pharmacy</p>	<p>Professor Jannette Elwood Dr Steven Wilson Dr Denise Currie Dr Ioannis Tsioulakis</p> <p>Dr Andrew McDowell Angela Allen</p> <p>Dr Solveig Felton Dr Gul Kacmaz Erk</p> <p>Professor Karen Morrison/ Professor Marian Traynor Professor David Grieve Professor Maurice Hall Professor Colin McCoy</p>
	Interim Director of Education and Student Services Head of Educational and Skills Development Head of Student and Academic Affairs Head of Student Services and Systems Head of Academic Affairs Head of Admissions and Access Service Head of the Centre for Educational Development Head of Global Student Recruitment Head of Student Registry Graduate School Manager (Interim)	<p>Maria Lee</p> <p>TBC Helen McNeely Paul Morgan Dr Michelle Spence Roisin McEvoy Dr Claire Dewhirst Gordon Brown James Campbell TBC</p>
	Students' Union President Students' Union Education Officer Students' Union Postgraduate Officer Students' Union Equality and Diversity Officer	<p>Beth Elder Grace Duffy Kieran Minto Sajid Khan</p>
	Principal of St Mary's University College (or nominee) Principal of Stranmillis University College (or nominee) Centre Director INTO Queen's	<p>Fr Feidhlimidh Magennis</p> <p>Professor Patricia Eaton</p> <p>Mr Liam O'Hagan</p>
In attendance:	University staff as required	
Quorum:	Ten members with at least one member from each Faculty	
Serviced by:	Academic Affairs	
Reports to:	Academic Council	
Receives reports from:	As prescribed within the Quality Assurance Framework	

August 2023