

Honorary Titles Committee Terms of Reference

Remit:

The Honorary Titles Committee shall, subject to the powers of Academic Council, act as guardian of the University's Honorary Titles Framework by having ownership of, and responsibility for its development and implementation including the conferral of the University's Honorary Titles, Visiting Titles and Titles for Chairs, whilst ensuring beneficial external contributions to the University, and equality of opportunity.

Terms of Reference:

Recommendations

To make recommendations to Academic Council for the consideration and approval of:

- (i) The Honorary Titles Framework.
- (ii) Policies, rules and objectives relating to the Honorary Titles Framework.

Consideration and/or Approval

To consider, discuss and/or grant approval of:

- (i) Honorary Title matters relating to the University, including any matter referred to it by the Academic Council, or for recommendation to the Academic Council.
- (ii) The development, implementation, co-ordination and evaluation of procedures, and initiatives, regarding, Honorary Titles, Visiting Titles and Titles for Chairs.
- (iii) Action plans and embedding of good practice regarding Equality, Diversity and Inclusion in Honorary Title nominations to ensure a gender balance.
- (iv) Conferment of Honorary Titles (Honorary Professor and Honorary Professor of Practice).
- (v) Conferment of Titles for Chairs.
- (vi) Rescindment of Honorary Titles.
- (vii) The delegation of any of its functions as it may, from time to time determine, to groups appointed by the Honorary Titles Committee, including the establishment of subgroups, working groups, task and finish groups and advisory groups, as appropriate, to advise and report on any of the above matters
- (viii) Reports from, actions of, and recommendations made by subgroups, task and finish groups and other bodies as derived from the implementation of the Honorary Titles Framework and related strategies, policies and procedures.

Delegation

To delegate authority on the following where the rules of the Honorary Titles Framework are met:

To Faculties

- (i) Conferment of Honorary Senior Lecturer and Honorary Lecturer Titles.

To the Honorary Titles Committee Secretary

- (i) Conferment of Visiting Scholar Titles.

To Schools

- (i) Conferment of Visiting Student Titles.

To People and Culture

- (i) Conferment of Professor Emeritus Titles.

Membership:		
Chair:	Pro-Vice-Chancellor, Education and Students	Professor Judy Williams
Members:	Faculty Pro-Vice-Chancellors	Professor Aaron Maule Professor Nola Hewitt-Dundas Professor Chris Johnson
	Head of Legal Services Vice-President - Strategic Engagement and External Affairs	Derek Weir Ryan Feeney
In attendance:	University staff as required	
Quorum:	Two members (with electronic comments submitted by each PVC if not in attendance).	
Serviced by:	Academic Affairs	
Reports to:	Academic Council	
Receives reports from:	As prescribed within the Honorary Titles Framework	

August 2023